

Programme/event evaluation format

Please complete and return to:

Your name:

Programme/event..... Date: __/__/__

1. What information did you receive prior to this programme/event and how useful was it?

2. What do you consider should be available prior to any such programme/event?

3. Which areas of the programme/event did you find most helpful/enjoyable and why?

4. Which areas did you find least helpful/enjoyable and why?

5. What, if any, of the content could have been omitted/handled differently – and why?

6. What are the 3 things you'll most clearly remember from the programme/event?
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7. Was there anything missing from the programme/event in your view?

... continued overleaf

adding value

8. Please comment on the style of the programme/event and input from facilitators.

9. How were the domestic arrangements - did they enhance or detract from your involvement?

10. Please make any other comments you feel will be pertinent to this evaluation.

Thank you for your time in completing this form.

Please email to:

or fax to:

adding value